



East Elementary School
1035 Washington Ave. • Alton, IL 62002
(618) 463-2130 • Fax (618) 463-2132
Mrs. Lanea DeConcini, Principal
Mrs. Natalie Gordon, Assistant Principal



August 30, 2023

Dear **East Elementary** Families,

Welcome back East Redbirds! We would like to thank you for getting this school year off to a wonderful start! Our staff was so excited to meet everyone at Meet the Teacher Night! We want to work together with you to make this school year the best for our kids!

Upcoming Dates

- August 31 - Recruitment Rally for band (5th grade) and orchestra (4th and 5th grade)- East Gym 6-7pm
- September 4th - No School - Labor Day Holiday
- September 11th - 15th - Safety Week - [Safety Week Flyer](#)
- September 15th - Progress Reports Issued
- September 19th - School Board Meeting
- **September 22nd - School Picture Day - Flyer still to come**
- September 27th - Early Dismissal for Students - East Dismissal at 12:25 pm
- October 3rd - McTeacher Night from 4-8 pm at the Broadway McDonalds (EAST, EUNICE & LOVEJOY)
- October 9th - No School - Columbus Day Holiday
- October 17th - School Board Meeting
- October 20th - End of 1st Quarter
- October 26th - 1:00pm-7:00pm- Parent Teacher Conferences- No School for Students
- October 27th- 8:00am-1:00pm- Parent Teacher Conferences- No School for Students
- **October 30th - Picture Re-Take Day**
- October 31st- Early Dismissal for Students - East Dismissal at 12:25 pm

Attendance

Absences are excused for:

1. Illness Of A Student
2. Death In The Family Or Of A Close Friend
3. Critical Illness Of A Near Relative (Mother, Father, Brother, Sister, Grandparent)
4. Dental Or Medical Appointment When Prior Arrangements Have Been Made
5. Absence Due To Bus Problem Beyond Students' Control
6. Mental Health Days - May use up to 5 for the year - Someone from the school will be in touch after the 2nd day

Absences Are Unexcused For:

1. Running Errands For Family
2. Staying Home To Care For Younger Children
3. Working At Or Away From Home
4. Visiting Friends Or Relatives
5. Shopping With Parents
6. Minor Aches And Pains (Persistence May Indicate A More Serious Problem)
7. Ordinary Weather Hazards
8. Vacations, Day Trips, Or Other Days When A Parent Electively Decides To Remove Their Student From School During Attendance Days

We want to ensure that our students are safe at all times. If your child is going to be absent for any reason, please notify the school (463-2130). If we have not received a call, you will be contacted to confirm the absence.

School Pictures

School pictures will be taken on Friday, September 22nd. The retake day is scheduled for Monday, October 30.

Visiting the Building

Building doors remain locked at all times for the safety and protection of our students and staff. All visitors must be buzzed in through the front doors and report to the office to sign in and receive a visitor pass.

Transportation Changes

Anytime you need to make a change in transportation, please contact the main office at 463-2130. To ensure the safety of our students, family members will not be required to contact the school before 11:00 am to make a change to their child's transportation for the school day. Should families encounter an unexpected emergency after this time on a given day, please call the school to discuss other transportation arrangements. Thanks for understanding as we work to ensure the safest dismissal and transportation process possible.

Parent Drop-Off

Students should not be dropped off before 7:30 am. Please do not drop students prior as there is no supervision before 7:30 am. If you would like your child to eat breakfast at school, please make sure they arrive by 7:55 am. Breakfast will not be served after 8:00 am. At 8:00 am the doors in the gym lobby will be closed, so staff can move to their class. If your child arrives after 8:00 am, please drop them at the main lobby doors. This will ensure they can eat and make it to class on time. When dropping off students in the circle drive please make sure to unload in the area between the light poles in front of the gym lobby doors. Vehicles need to stay in a single file line for the safety of the students. Please do not pass other cars. Please be courteous of the time it takes to unload your students. Thank you for your cooperation.

Parent Pick-Up

Parents picking up students by car will receive a hang tag that is numbered and corresponds with name(s) of child(ren) being picked up. After school, parents and guardians will need to pull around to the back of the building for parent pick-up. Please do not arrive prior to 1:45pm. Please remain in your car and pull up to the door, which is located toward the building side of the second parking lot. Please wait in line until your child(ren) are escorted to your vehicle by the supervisor on duty. Additional hang tags can be requested if you would like to give permission to someone to pick up your child from school.

Classroom Treats

Students are allowed to bring treats to share with their classmates. Please let the classroom teacher know that you will be sending them. They also must be store bought.

Recycling Initiatives

East Elementary collects many items for recycling as part of our Madison County Green Schools initiatives. All of these initiatives not only benefit our environment, but they are separate contests that we compete in throughout the year! The following items are recycled at our school. Please consider donating to help our school and our environment! We will be collecting paper, plastic bags, and new/gently used shoes. Please just send them with your child and there will be bins to place them in our gym lobby. You can also drop them off at our main office. Thanks for your support.

September Character Trait Word of the Month: Respect

Each month your child/ren will be learning about a character trait that we believe is essential to being a good citizen in our society. We suggest you take time to discuss this trait so that they learn it is important both inside and outside of the school setting. Every Wednesday morning, from 8:15-8:40, your child(ren) will take part in Social Emotional Learning lessons within their classroom. During these lessons, teachers will focus on the Character Trait of the Month.

Arbor Management - District Food Service

- [September Breakfast](#)
- [September Lunch](#)

- [Food Allergy Form for Doctors](#) to fill out - If your child has any food allergies they ask that you have your child's doctor fill out this form for our system.

Social Media

Please keep an eye out for our emails, but you can follow us on Facebook.com/East.Redbird or Instagram @East_Redbirds for important information.



Facebook.com /East.Redbird



@East_Redbirds

We are excited to serve you and your family! Our door is always open, please do not hesitate to reach out if you have questions, concerns, or to share ideas.

Sincerely,

Lanea DeConcini
Principal

Natalie Gordon
Assistant Principal